



THE JUBILEE ACADEMY

Aspire and Achieve

Title: Provider Access Policy

Date Approved: Dec 2017

Date last reviewed: July 2021

Status: Statutory

Delegation: Head of School

Review Frequency: Annually

Policy Locations: Staff Shared Drive/Hard Copy

Next review date: July 2022



Policy Essential Information

Provider Access Policy



Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 11 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#) - Baker Clause policy statement

This policy shows how our school complies with these requirements.

Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact *Mr Artrey, Head of Careers*,

Telephone:02030961221; Email: info@thejubileeacademy.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8	Event for University Technical Colleges	Life skills – assembly and tutor group opportunities	Life skills – assembly and tutor group opportunities
Year 9	Event for University Technical Colleges 'Speed Networking' event with providers and employers	KS4 options event	
Year 10	Life Skills – work experience preparation sessions One to One placement meetings	Life skills workshops – assembly and tutor group opportunities	Work Experience
Year 11	Life Skills – assembly on opportunities at 16 Careers Visits	PFO Day – Interview Skills CV Workshops	Mentor support during exams Post 16 support with applications and choices

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The Jubilee Academy will make the main dining hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The

school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Contact who will ensure these are available to all students at lunch and break times.